



# Riko Priyatmo Ramudin

## SUMMARY

As a first-level Policy Analyst working on Research and Development Archives systems. I have responsibility is to development policy recommendation Records and Archives.

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## CONTACT:

### Address

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## SKILLS:

- Policy Analysis
- Records & Archival System Management
- Organization and Business Process
- Cyber Law
- Research
- Confidence
- Excellent interpersonal skills

## WORK EXPERIENCE

**National Archive of The Republic of Indonesia | Jakarta**  
March 2018 to Present

As an Policy Analyst in the Research and Development Centred has responsibility Research and Development Processes. They are Design, Method, Data Collection and Analysis. Output of Research are Policy Note, Policy Brief and Policy Paper as basis making Legislation or Regulation in National Archives.

**National Archive of The Republic of Indonesia | Jakarta**  
March 2014 to 2022

Responsible to organization and processing in National Archives, including task Business Process Organization and Reforming Birocracy Analysis.

Responsible to Evaluating Organization Analysis scope Performance and Budgeting.

Responsible to Research and Depelovment Process. I have been Responsible Lead Project Reseach Topics such as Fumigation, Electronic Records Managing in Indonesia, Metadata of Electronic Records, and Moving National Capital of Archives Perspective.

## **EDUCATION**

Bachelor of Social and Politics Science : Public Administration  
Gadjah Mada University, 2009 - 2013

Post Graduate : Law Science - Cyber Law  
Padjajaran University, 2023 - 2024

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## **OTHER**

- ✓ Certified Graphonomy from LKP Grafology Indonesia (2022)
  - ✓ Certified Managing of Journals : Open Journal System (2022)
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